

MIDDLE RIO GRANDE WATER ASSEMBLY

POLICIES AND PROCEDURES SYSTEM

POLICY NUMBER: EC008

TITLE: Policy Guide for Conduct in the Use of the Water Assembly Email
Listserve

1. **Background.** The Water Assembly Email Listserve was established to permit communication among individuals interested in water planning for the Middle Rio Grande region. The listserver (the server containing the Water Assembly list) is operated by the City of Albuquerque as a service to the Water Assembly. The listserve has become an essential tool for disseminating information to Water Assembly participants as well as others interested in the water planning process. Unfortunately, too often the listserve has been used to post e-mail messages that have no relationship to the Water Assembly or the water planning process and have contained discourteous and derogatory statements.
2. **Discussion.** In view of its usefulness to water planning and Water Assembly participants, liberal use of the listserve is permitted and expected. However, it is also expected that individuals using the listserve will not post inappropriate email messages. It should be kept in mind that the listserve exists as a privilege extended by the City of Albuquerque to the Water Assembly for water planning purposes and not as a general purpose bulletin board. Abuse of the privilege could result in a determination by the City of Albuquerque that the listserve is no longer serving its intended purpose leading to the removal of service.
3. **Policy.** Accordingly, it is the policy of the Water Assembly that the content of email messages posted to the listserve shall be limited to matters that are directly related to water planning, water issues, or Water Assembly business and individuals posting messages shall strive to be courteous and non-derogatory as opinions are expressed.

This Policy has been established by action of the Executive Committee on

Date

Signed _____ Secretary